

# ***STUDENT CLINIC***

## ***An Open letter to Our Valued Clients....***

### ***Clinic Guidelines***

Dear Clients,

Welcome to the Student Clinic. We are sure you will find your massage relaxing. Our students are quite proficient and have been tested thoroughly by their instructors before beginning their clinic rotation. Instructors will be present to observe students during the massage.

When calling to make appointments, please be sure to call the ***Student Clinic at 732-936-0195.*** We do check our messages often, and promise to return your call as soon as possible. Kindly keep in mind that when clinic is not in session there is no need for someone to always be in the office.

***Dear Clients,***

We do have some very important rules and guidelines. Please take a moment to review them. Thank you for attending the ITM student clinic.

- Clients must be **18 years** of age  
To receive a massage at our school.
- First time clients should arrive 10 minutes early. We require all of our clients to fill out a confidential information form
- If you are pregnant, you **CANNOT** receive a massage at our clinic, however, we can refer you to a certified therapist in the area
- Please advise the clinic supervisor of any changes in your health. There are certain conditions where massage is not beneficial.

- The school reserves the right to decline giving a massage to a client who exhibits inappropriate behavior; has a questionable condition; or insists on a treatment by a student that is not approved for the student clinic.

- ***Therapists cannot be requested by gender.*** We appreciate your patronage; however the purpose of our clinic is to give students the opportunity to practice Swedish massage technique on as many different clients as possible.

- ***Please pre-pay \$35.00 tax included***  
Receipt available upon request. We would like to relieve some of the congestion that can build up with several clients in the front reception area. When your massage is completed, you may leave directly from the treatment room, or you may see the clinic supervisor to make another appointment.

- Please do not bring children to the clinic we are unable to provide childcare in the clinic office.

- Please do not bring cell phones or beepers to the clinic.

- Tips are not expected but are greatly appreciated.

***Thank you!***

***In case of bad weather please call the clinic phone for cancellations.  
The message will be changed two hours prior to the start of clinic  
if we need to cancel that clinic.  
Enjoy your massage!!!!***

# *Tinton Falls -Student Clinic Massage Schedule December 2017 – April 2018*

*The Institute for Therapeutic Massage, Inc.  
106 Apple Street, Ste #112B  
Tinton Falls, New Jersey 07724*

*Student Clinic 732-936-0195*

*One hour Swedish massage by  
ITM student therapists*

*\$35.00 tax included*

*We accept cash only!*

*Making an Appointment*

- An appointment is required! Space is limited, so please call early for an appointment.*
- Cancellations: As a courtesy, please give us at least 48 hours notice if you need to cancel-there are people on waiting lists that would appreciate your space.*
- Confirmation: Feel free to call and confirm your appointment, however, we try to call and remind our clients of their upcoming appointments.*
- Massages are done by students of The Institute for Therapeutic Massage under the supervision of a Certified Massage Therapist.*

## *Friday AM*

*9:00am, 10:30am, 12:00 pm, 1:30 pm*

*December 1, 8, 15, 22, 29*

*January 5, 12, 19, 26, February 2, 9, 16, 23*

*March 2, 9, 16, 23, 30*

*April 6, 13, 20, 27*

## *Friday PM*

*5:30pm, 7:00pm & 8:30pm*

*December 1, 15, 29*

*January 12, 26, February 9, 23*

*March 9, 23*

*April 6, 20*

## *Wednesday PM*

*5:30 pm, 7:00 pm, 8:30 pm*

*December 6, 20*

*January 3, 17, 31, February 14, 28*

*March 14, 28*

*April 11, 25*

## *Saturday*

*9:00am, 10:30am, 12:00pm, 1:30 & 3:00*

*December 23*

*January 20, February 17*

*March 17*

*April 14*

## *Sunday*

*10:00am, 11:30am, 1:00pm & 2:30*

*December 10*

*January 7, February 4*

*March 4*

*April 1, 29*

*This schedule is subject to change*