

# *STUDENT CLINIC*

*An Open letter to Our Valued Clients...*

## *Clinic Guidelines*

Dear Clients,

Welcome to the Student Clinic. We are sure you will find your massage relaxing; our students are very proficient and have been tested thoroughly by their instructors before beginning their clinic rotation. Supervisors will be present to observe students during the massage.

When calling to make appointments, please call the **Student Clinic at 973-831-4111**. We check our messages often and promise to return your call as soon as possible. Kindly keep in mind that when clinic is not in session there is no need for someone to always be in the office.

ITM has guidelines in place to keep clinic a safe and educational environment for all our clients and students. Take a moment to review them.

Thank you for attending the ITM student clinic.

- Clients must be **18 years of age**, to receive a massage at our school.
- First time clients should arrive 10 minutes early. We require all our clients to fill out a confidential information form.
- If you are pregnant, you **CANNOT** receive a massage at our clinic, however, we can refer you to a certified therapist in the area.
- Please advise the clinic supervisor of any changes in your health. There are certain conditions where massage is not beneficial.

- The school reserves the right to decline giving a massage to a client who exhibits inappropriate behavior, has a questionable condition; or insists on a treatment by a student that is not approved for the student clinic.

- **Therapists cannot be requested by gender.** We appreciate your patronage; however, the purpose of our clinic is to give students the opportunity to practice Swedish massage technique on as many different clients as possible.

- **Please pre-pay \$35.00 tax included**

- Receipt available upon request.

- When your massage is completed, make sure you fill out the therapist evaluation form and schedule your next appointment with the clinic supervisor.

- Please do not bring children to the clinic we are unable to provide childcare in the clinic office.

- Cell phone use is prohibited in the clinic. Turn off cell phones.

- Tips are not expected but are greatly appreciated.

**Thank you!**

Visit our website for up to date schedules and Join our mailing list for specials.

[www.messageprogram.com/clinic](http://www.messageprogram.com/clinic)

In case of severe weather please call the clinic phone for cancellations.  
The message will be changed two hours prior to the start of clinic  
if we need to cancel that clinic.

Enjoy your massage!!!!

# STUDENT CLINIC

January 2019 - April 2019

*The Institute for Therapeutic Massage*

*1069 Ringwood Ave., Suite 215  
Haskell, New Jersey 07420  
973-831-4111*

*One Hour Swedish Massage by  
ITM student therapists.*

*\$35.00 tax included*

*We accept cash only!*

*Making an Appointment*

*• An appointment is required! Space is limited, so please call early for an appointment.*

*• Cancellations: As a courtesy, please give us at least 48 hours notice if you need to cancel-there are people on waiting lists that would appreciate your space.*

*• Confirmation: Feel free to call and confirm your appointment, however, we try to call and remind our clients of their upcoming appointments.*

*• Massages are done by students of The Institute for Therapeutic Massage under the supervision of a Licensed Massage Therapist*

## MONDAY

3:30pm, 5:00pm, 6:30pm

January 14,28, Feb 11,25, March 4,18

## TUESDAY

5:30pm, 7:00pm, 8:30pm

January 8

## WEDNESDAY

3:30 pm, 5:00 pm, 6:30 pm

January 2, 30, February 6, 20,  
March 13, April 10

## THURSDAY

5:30 pm, 7:00 pm, 8:30 pm

January 17

## FRIDAY AM

10:00 am, 11:30 am, 1:00 pm

January 4, February 15,  
March 1, 15, April 5

## FRIDAY PM

3:30 pm, 5:00 pm, 6:30 pm, 8:00pm

January 25, February 8, 22

## SATURDAY

9:00 am, 10:30 am, 12:30pm, 2:00 pm, 3:30pm

January 5, 19, February 2, 16,  
March 16, 30, April 27

## SUNDAY

9:00 am, 10:30 am, 12:30pm, 2:00 pm, 3:30pm

January 6, 20, February 3, 17,  
March 3, April 14